



## Notice to the Members

Notice is hereby given that the **8<sup>th</sup> Annual General Meeting** of the Members of Indo-Bangla Pharmaceuticals Ltd. will be held on **Thursday, 22<sup>th</sup> December 2022 at 11:00 a.m.** under virtual platform through the link <http://ibp2022.digitalagmbd.net> to transact the following business:

### AGENDA

- Agenda-1:** To receive, consider and adopt the Audited Financial Statements of the Company for the year ended 30<sup>th</sup> June, 2022 together with the Report of the Directors' and Auditors' thereon.
- Agenda-2:** To approve dividend for the year ended 30<sup>th</sup> June, 2022.
- Agenda-3:** To elect/re-elect Directors in terms of the relevant provisions of Articles of Association.
- Agenda-4:** To appoint Statutory Auditors for the year 2022-2023 and to fix their remuneration.
- Agenda-5:** To appoint Compliance Auditors for the year 2022-2023 and to fix their remuneration.
- Agenda-6:** To transact any other business with the permission of the Chair.

By order of the Board

**(Mohi Uddin QCS)**  
Company Secretary.

December 01, 2022

### **Note:**

- I. The Record Date of the Company was Monday 28 November 2022.
- II. The Annual Report 2021-2022 and Form of Proxy will be available in the company' website: [www.indo-banglapharma.com](http://www.indo-banglapharma.com)
- III. The Annual General Meeting will be conducted virtually via digital platform. Members/Shareholders can join virtual AGM from laptop, PC, Mobile or Tab with following link at <http://ibp2022.digitalagmbd.net>
- IV. The link for the virtual AGM and detailed procedures to attend the meeting will be communicated to the shareholder's email ID in due course and it will also be available on Company's website: [www.indo-banglapharma.com](http://www.indo-banglapharma.com).
- V. The members are able to submit their question(s)/comment(s) and vote electronically 24 hours before commencement of the AGM and during the AGM.
- VI. The Form of Proxy (scanned copy), duly stamped must be sent through email to the Indo-Bangla Pharmaceuticals Ltd., at [info@indo-banglapharma.com](mailto:info@indo-banglapharma.com) not later than 72 hours before the meeting.
- VII. In case of non-receipt of Annual Report 2021-2022 of the Company through e-mail shareholders may collect the same from the Corporate Office of the Company by submitting written request beforehand. The Annual report 2020-2021 can be found/downloaded at [www.indo-banglapharma.com](http://www.indo-banglapharma.com).
- VIII. The Shareholders are requested to provide update bank account details i.e. 13 digits bank account number, 9 digit bank routing number, 12 Digit Taxpayer's Identification Number (TIN), mailing address, and cell number to Share Department or email to [info@indo-banglapharma.com](mailto:info@indo-banglapharma.com) on or before 10 December 2022.