



INDO-BANGLA PHARMACEUTICALS LIMITED.

NOTICE OF THE 7TH ANNUAL GENERAL MEETING

Notice is hereby given that the 7th ANNUAL GENERAL MEETING of the Members of Indo-Bangla Pharmaceuticals Ltd., will be held on **Thursday 23rd December 2021 at 11:00 a.m.** under virtual platform through the link <http://ibp2021.digitalagmbd.net> to transact the following business:

AGENDA

- Agenda-1:** To receive, consider and adopt the Audited Financial Statements for the year ended 30th June, 2021 together with the Report of the Directors' and Auditors' thereon.
- Agenda-2:** To declare dividend for the year ended 30th June, 2021.
- Agenda-3:** To elect Directors in terms of the relevant provisions of Articles of Association.
- Agenda-4:** To appoint Statutory Auditors for the year 2021-2022 and to fix their remuneration.
- Agenda-5:** To appoint Compliance Auditors for the year 2021-2022 and to fix their remuneration.
- Agenda-6:** To transact any other business with the permission of the Chair.

By order of the Board

November 28, 2021

(Mohi Uddin QCS)

Notes:

- I. The Record Date of the Company was Monday 21 November 2021.
- II. The Annual Report 2020-2021 and Form of Proxy will be available in the company' website: www.indo-banglapharma.com
- III. As per the Bangladesh Securities and Exchange Commission's Order No. SEC/SRMIC/94-25 dated 8 July, 2020, the Annual General Meeting will be conducted virtually via digital platform. Members/Shareholders can join virtual AGM from laptop, PC, Mobile or Tab with following link at <http://ibp2021.digitalagmbd.net>.
- IV. The link for the virtual AGM and detailed procedures to attend the meeting will be communicated to the shareholder's email ID in due course and it will also be available on Company's website: www.indo-banglapharma.com and Annual Report, 2021.
- V. The members are able to submit their question(s)/comment(s) and vote electronically 24 hours before commencement of the AGM and during the AGM.
- VI. The Form of Proxy (scanned copy), duly stamped must be sent through email to the Indo-Bangla Pharmaceuticals Ltd., at info@indo-banglapharma.com not later than 72 hours before the meeting.
- VII. Pursuant to Bangladesh Securities and Exchange Commission's Notification No. BSEC/CMRRCD/2006-158/208/Admin/81 Dated: 20 June 2018, the Annual report 2020-2021 of

the Company shall be sent to the respective e-mail address of the shareholders mentioned in their Beneficiary Owners (BO) Accounts with the depository. In case of non-receipt of Annual Report 2020-2021 of the Company through e-mail shareholders may collect the same from the Corporate Office of the Company by submitting written request beforehand. The Annual report 2020-2021 can be found/downloaded at www.indo-banglapharma.com.

- VIII. The Shareholders bearing Folio Numbers are requested to submit their BOID details to credit bonus share through CDBL and also requested to provide update bank account details i.e. 13 digits bank account number, 9 digit bank routing number, 12 Digit Taxpayer's Identification Number (TIN), mailing address, and cell number to Share Department or email to info@indo-banglapharma.com on or before 10 December 2021.

Indo-Bangla Pharmaceuticals Limited

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