



Indo-Bangla Pharmaceuticals Limited.

Bashundhara R/A, Baridhara, Dhaka-1229

Notice of the 04th Annual General Meeting (AGM)

Notice is hereby given to all the Shareholders of Indo-Bangla Pharmaceuticals Limited that the 04th Annual General Meeting (AGM) of the Company will be held on Thursday, 06th December 2018 at 10:00 a.m. at the "Barisal Club", Barisal to transact the following business.

AGENDA

1. To receive, consider and adopt the Audited Financial Statements of the Company for the year ended 30 June 2018, together with the report of the Directors' and Auditors' thereon.
2. To declare dividend as recommended by the Board of Directors.
3. To elect Directors as per Articles of Association of the Company.
4. To appoint Statutory Auditors of the Company and fix their remuneration.
5. To appoint professionals for reporting on Corporate Governance Code of the Company and fix their remuneration.
6. To transact any other business with the permission of the Chair.

By order of the Board
Sd/
Mohi Uddin
Company Secretary

Dated: Dhaka
November 22, 2018

Note:

01. The Shareholders whose names will appear in the Share Register of the Company or Depository Register of CDBL as on the Record Date i.e. November 15, 2018 will be eligible to attend the 04th Annual General Meeting (AGM) and qualify for the dividend.
02. A member entitled to attend and vote at the Annual General Meeting may appoint a Proxy to attend and vote in his/her behalf. Proxy form must be affixed with requisite revenue stamp and must be submitted at the corporate office of the Company, not more than 48 hours before the time fixed for the meeting.
03. Admission to the meeting will be strictly depending on production of the attendance slip sent with the notice as well as verification of signature of Members/ (S) and/or Proxy holders/(s).
04. Shareholders are requested to update their BO account with ETIN in their respective Brokerage House to avoid deduction of 15% tax instead of 10% for individuals as per Section 54 of the amended Income Tax Ordinance, 1984.
05. Annual Report 2017-2018 will be available in the website of the company **www.indo-banglapharma.com**

N.B: In compliance with Bangladesh Securities and Exchange Commission's Circular No. BSEC/CMRRCD/2009-193/154 dated October 24, 2013, no gift/gift coupon/food box/benefit in cash or in kind shall be distributed/paid to the Shareholders for attending the 04th Annual General Meeting.